PAN-AMERICAN INTERCOLLEGIATE AND HIGH SCHOOL TEAM CHESS
CHAMPIONSHIPS: OFFICIAL TOURNAMENT RULES

including

COLLEGE CHESS COMMITTEE GUIDELINES

Official 1993 version
Ratified at the 1992 Pan-American College Chess Business Meeting
1/93 -- Dan Edelman
INTRODUCTION TO COLLEGE CHESS

College chess dates way back -- even before the sport of football was invented. The first organized American intercollegiate league was the CHYP League (Columbia, Harvard, Yale, and Princeton), begun in 1892. Harvard generally had the edge but in 1906 Columbia steamrolled its opposition with its first-board powerhouse, Jose Capablanca. In 1899 Dartmouth, Cornell, and the University of Pennsylvania formed their own Triangular League Tournament. Beginning in the same year, members of both groups formed an American squad that took on Cambridge and Oxford in an annual Intercontinental Cable contest, vying for the Isaac L. Rice (of Rice gambit fame) trophy. By 1909 CCNY, NYU, and Stevens Institute had founded their own Interstate College Chess League. CHYP kept strong, even until the 1950s, although at times West Point or Dartmouth came in (HYPO or CHYPD), with teams battling for the Belden-Stephens trophy. College chess activity came to a halt with World War II as most all players had been drafted. With victory in 1945 came a rebirth of college chess, and in 1945 the Pan-Am Intercollegiate Chess Championship was born.

The hallmark of college chess has always been team competition. The Pan-Am Intercollegiate Team Championship (at times called the U.S. or National Intercollegiate Team) is one of the oldest of USCF’s National Events. Over the years there have been several National and Continental Individual Intercollegiate Chess Championships, and in 1990 the first Pan-American High School Team Chess Championship was attempted, with great success.

The purpose of this booklet is twofold: to present ideas and objectives for the College Chess Committee to improve college chess, and to help future organizers and directors put together and run a Pan-Am Team tournament. From time to time, tournament directors have encountered unusual situations involving the exact rules that are used for this international event. This booklet serves as a codification of these laws. In the future, the College Chess Committee (CCC) should amend the suggestions and guidelines listed herein at its regular convention meetings (College Chess Workshop at the U.S. Open; Business Meeting at the Pan-Am).

This booklet is the first version of its kind. Future updates should be distributed to all CCC members and to the USCF and Policy Board (PB) liaisons. I offer my warmest thanks to Dan Burg, George Mirijanian, Bob Singletary, Glenn Petersen, Jerry Seidler, Harold Winston, and Bill Goichberg, who have graciously offered suggestions and ideas for this compendium.

--Dan Edelman, January 1993
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1993 College Chess Committee

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PAN-AMERICAN INTERCOLLEGIATE AND HIGH SCHOOL TEAM CHESS
CHAMPIONSHIPS: OFFICIAL TOURNAMENT RULES

I DATE OF THE PAN-AM

1) The Pan-Am has been held every year over the Christmas
vacation, December 27 (or 26) to December 30 (less frequently
Dec. 29), since 1945. This is because this is the only period
during which all colleges and universities are on vacation at
the same time.

2) See "Amending This Document," p. 19, 1a, regarding date
changes for the Pan-Am.

3) The bidding deadline is November 15 of the previous year. This
allows for timely examination by the CCC and approval by USCF,
in order to announce the site and other details at the Pan-Am
one year in advance.

II SITE

1) The Pan-Am must be in a location that is geographically
accessible by air, car, and rail.

2) A number of types of sites are acceptable for the Pan-Am,
including hotels with convention facilities, schools,
colleges, public buildings, and convention centers.

3) The site should be adequate for anticipated entries, allowing
15 to 20 square feet of usable space per player. Anticipate
a maximum of 400-500 players.

4) The site must have an adequate skittles area.

5) Special team areas should be available to coaches or captains
who need a private area to counsel team members.

6) Toilet facilities must be adequate for large numbers of
participants, and must be cleaned and maintained throughout
the tournament.

7) Water must be made available in the playing hall throughout
the duration of the tournament.

8) Pictures and descriptions of the tournament site, including
size, lighting, available sanitary facilities, or any physical
equipment available, should be included with each bid.

9) Reasonable inexpensive food should be available at or within
easy walking distance of the site. Some nearby eating
facilities should be open at least as late as midnight.
10) A "technical manager" from the hotel/playing site should be available at all times in case of problems (electrical, lighting, heat, etc).

III SLEEPING ACCOMMODATIONS

1) The primary consideration for accommodations is that they be reasonably inexpensive and accessible to the playing site.

2) A price per room, rather than per person, should be negotiated with the hotel. If this is not possible, then rates for two and four per room should be made as low as possible.

3) An agreement should be negotiated with the hotel whereby the total room-nights sold is directly related (e.g. on a sliding scale) to the costs of the playing rooms. The best contract occurs when the hotel agrees to provide the playing room free in exchange for the opportunity of hosting the event at the facility. If not, then the sliding scale should be constructed such that the hotel provides the playing room free if a certain level of total room-nights has been reached.

4) The sliding scale should be built around total number of room-nights, not nightly occupancy. Example: playing hall free above 150 room-nights. If on the three nights 51, 50, and 49 rooms are taken up, the organizer should not be penalized for falling below 50 on the third night, as the total is still 150. This method is useful as it includes people who come/leave a day early/late. Organizers should be sure the contract allows room-nights used by tournament attenders before and after the tournament to be counted toward the tournament total, and that they are available at the tournament rate.

5) Bidders should negotiate complimentary rooms (perhaps one per 25 room-nights sold, with a minimum of three) with the hotel. These are commonly used for the TDs, organizational staff, and the USCF representative.

6) The organizer and the hotel should agree upon a block of hotel rooms to be apportioned for tournament entrants. This block is reserved until filled up by those connected with the event. Estimate 50-200 blocked off rooms per night, or about two per expected team. (Of course, the sliding scale is based on a much lower figure). This prevents the hotel from selling all of its rooms to occupants who are not connected with the event. Also, the hotel should agree to increase the number as entries are received and numbers become available to the organizer, in case of overflow.
7) The organizer and the hotel should agree upon a publicized
cutoff-date for reservations and an actual cutoff-date after
which the special chess rates are no longer available.
Ideally, the published cutoff-date is two to three weeks
before the event (possibly to coincide with the deadline for
early entry fees). This will give the organizer time to
calculate room occupancy. The actual cutoff-date ideally
should be the last date of the event; i.e. if individuals ask
for the chess rate after the publicized cutoff-date they
should still obtain the chess rate, based on availability.

IV TRANSPORTATION

1) The CCC recommends using a travel agent to help facilitate
travel arrangements for players. USCF can help with this.

2) Organizers must make sure that transportation is available
between the host hotel and the nearest commercial airport,
railroad, and bus terminals. The organizer must ensure
transportation between the host hotel and the playing site if
they are not located within walking distance of each other.
Transportation arrangements should be publicized in advance.

3) The hotel and playing site should have adequate parking
facilities nearby. Ideally, the hotel should provide either
free on-site parking or parking validation stickers for free
parking off-site for all those connected with the event.

V TOURNAMENT FORMAT AND RULES

1) The preferred schedule is a six-game, four-day event,
(December 27-30), with the number of rounds per day 1-2-2-1.
Changes in this format must be negotiated by the organizer,
the CCC, and the USCF staff.

2) The tournament will be conducted using USCF rules for all
players (including non-U.S. participants), except as modified
in this document.

3) The event is a Swiss System, paired strictly team vs. team.
Board one of team A plays board one of team B, through board
four (see IX.3 for substitution practice of alternates).

4) Pairings are done by considering each team an individual
entity. Each team gets one match point if the combined scores
of the four players in a round is 2½ or greater, one-half
match point if the combined score is 2, and zero match points
if the combined score is 1½ or less. Teams are grouped by
their match points and then ranked within the group by their
ratings. Byes, defaults, lateness, and so forth are treated as
in individual tournaments.
5) The number of match points (not total game points) determines the final standings. (Note: In Europe and in the Olympiad, game-points are used to determine standings. In America and throughout most of the history of the Pan-Am, match points were and are used.)

6) If a school enters multiple teams, these teams may not face one another, unless the TD views the pairing as the only possible choice.

7) A team that is assigned "white" has white on boards 1 and 3, black on 2 and 4; conversely, a team that is assigned "black" has black on boards 1 and 3, white on 2 and 4.

8) The rule regarding color in a series (popularly known as "the three blacks in a row rule") is less important in team play, because each team has two whites and two blacks per round.

9) There may be no more than two rounds per day. At least six hours must be placed between the start of each round.

10) The primary time control may be no faster than 50/2. The secondary and subsequent time controls may be no faster than 25/1. Sudden death time controls may not be used. Games may be adjourned at the TD’s discretion.

VI ENTRY FEES AND REGISTRATION

1) The advance team entry for the intercollegiate section should not exceed $100. The advance team entry for the high school section should not exceed $80. In each section, the late fee (or on-site entry) should be no more than 25% above the advance entry fee.

2) In each section, a discount may be given for entering multiple teams from one school. Example (intercollegiate section): 1st team $100, 2nd team $80, 3rd and subsequent teams $60 each. To promote hotel attendance, this discount may be worded to apply only if all team members stay at the hotel.

3) The deadline for early entry should be two to three weeks before the event (possibly to coincide with the date by which hotel reservations should be made). It is preferred that the deadline be of the type "postmarked no later than" rather than "received no later than." This prevents hostility by players to the organizer for not getting the mail, and offers written proof of dates. In the event that a team’s entry is postmarked before the deadline yet not received until after the start of the event (i.e. misdirected mail), the organizer may require the team to pay the entry, including the late fee, at the door. When the early entry is then received, the door entry and late fee would then be refunded.
4) Door entries must be permitted up to a certain cutoff-time before the first round (generally 1-2 hours, enough to allow for first round pairings). Any entry after this cutoff time may be required to take a bye or play against a specially paired group of other late entrants.

VII INTERCOLLEGIATE ELIGIBILITY REQUIREMENTS: INDIVIDUALS

1) Only currently-registered full- or part-time college undergraduates and graduate students may compete. All entrants must be in degree-granting programs during the academic year in which the Pan-Am is held. All entrants must be making progress towards that degree. The degree must be conferred by the college or university in which the player is enrolled, unless a letter from an academic advisor or dean allows for participation from the school in which the player attends.

Example (a): A 90-year old Ph.D. in chemistry is now taking courses to achieve a M.A. in folklore/lit. This individual may compete for prizes as he/she is in a degree-granting program.

Example (b): An individual is auditing numerous courses with the intention of selecting a major and eventually getting a degree. Since auditing does not mean enrollment (no exams, no papers, work, etc.), and since this individual is not earning credit towards a degree, he/she is ineligible to compete.

Example (c): An individual is taking courses at college X in pursuit of a Ph.D. program at university Y. In this case, the individual requires a letter from an academic advisor or dean from either X or Y to enable him/her to compete for that school.

2) There are no exceptions to VII.1. A team may not use an ineligible player (e.g. an alumnus/alumna or a post-doctoral or faculty member) even if the team volunteers to forego prize eligibility.

3) All competitors must prove affiliation with a school with one or more of the following:

   (a) A letter from a dean or advisor (e.g. a team roster signed by a college official).

   (b) A valid college ID with a current date sticker (this must conform to VII.5 below).

   (c) A proof of enrollment from the registrar’s office (note that proof of tuition itself may be insufficient).
4) Enrolled students in accredited two-year colleges, junior colleges, trade/technical schools, and night-schools are allowed. Correspondence school students are not permitted.

5) All entrants must be enrolled in the term immediately preceding or the term immediately after the Pan-Am or both. Individuals who were not enrolled in the Fall semester or quarter must prove enrollment in the Spring semester or Winter quarter.

6) Any student who is planning a transfer to another school after the tournament but during the academic year must inform the organizer of his/her intentions. The CCC will decide whether that individual should play for his/her original or new school, or if the individual may make that decision.

7) In the case of a multi-campus state university, teams are formed based on campus.

8) In the case of a university having many colleges (e.g. undergraduate, medical school, and law school campuses), the rule should be "confirmation of degrees." Even though these campuses may be separated, if all students receive their degrees from the same administrative body (and usually, in a graduation ceremony featuring all of the campuses combined), then this university is considered a single entity. Teams formed from such a university may have representatives from each individual college, but must submit a letter from a dean or the registrar's office proving that all campuses are part of one system.

9) All individuals must be current USCF members, except for foreign competitors, who are encouraged to join. Currently, USCF rates are: U.S. -- Youth, $15, Trial (3 months), $15, Full Adult, $30; Canadians--add $5; all others--add $15. There is no Tournament membership. Foreigners who opt not to become USCF members will have their games USCF-rated, but the rating will not be printed or published.

10) Any individual or team failing to produce the proper documents and identification may be disqualified from the event, or forbidden from competing for prizes.

11) If, after the conclusion of the event, a team is discovered to have employed an ineligible candidate, the CCC will conduct an investigation and recommend penalties to USCF and the PB.

VIII PAN-AM HIGH SCHOOL ELIGIBILITY REQUIREMENTS: INDIVIDUALS

1) Only full-time scholastic students (grades K-12 or foreign equivalent) may compete. Home-taught students may not compete.
2) High school teams are the primary participants, though junior high and even elementary school teams are encouraged (in general, separate prizes for top junior high team or elementary team may help this). To be eligible for a junior high prize, a team may have no students above grade 9. To be eligible for an elementary school prize, a team may have no students above grade 6.

3) All teams must be made of individuals from the same school. A school is defined as having one name, under one administrator, usually one building or connected adjacent buildings.

4) All individuals must be current members of the USCF, with the exception of foreign players, who are encouraged to join. Currently, USCF rates are: U.S.—Scholastic, $7, Youth, $15; Canadians—add $5; all others—add $15. There is no Tournament membership. Foreigners who opt not to become USCF members will have their games USCF-rated, but the rating will not be printed or published.

IX TEAM REQUIREMENTS (BOTH COLLEGE AND H.S.)

1) The Pan-Am Intercollegiate Team event is a strict team-on-team competition. Pairings are done by considering each team an individual entity.

2) A team is made up of four players plus up to two optional alternates.

3) When alternates play, they do so on the lowest boards. Any regular team member may sit out when an alternate plays; other team members move up accordingly. Alternates' ratings are not figured in when calculating the average team rating.

4) Teammates must play in descending rating order, except that 50-point transpositions are allowed. Board order must remain the same throughout the event. Each team must submit a roster before the close of registration indicating the fixed lineup.

5) Teams are ranked in order of the average of individual ratings of the regulars, not the alternates. The team average rating is used for wallchart ranking and class-prize eligibility.

6) Unrated players may be ranked anywhere (i.e., on any board). An unrated player playing on an extreme board is assigned a rating 50 points different than the rating of the player on the next board for average team rating purposes. An unrated player playing on a board between two rated players will be assigned the average rating of the two players on either side for average team rating purposes.
7) A team must have a minimum of three players to compete for prizes. In the event that only two players arrive from a school before round 1, they will be allowed to compete provided their teammates are expected to arrive. If these teammates do not arrive, then the two who did arrive are ineligible for all prizes.

8) There may be no mixed teams. For example, if two schools arrive with only two players, the four may not form a team, even if they volunteer to forego prize eligibility.

9) A school may send an unlimited number of teams. There is no rule regarding the composition of multiple teams (e.g. they may be balanced or in order from highest to lowest rated), only that individual members of each team must be in strict descending rating order. Multiple teams will be designated as "A," "B," "C," etc., with "A" designating the team with the highest average rating.

10) All teams must designate a coach or captain (he/she need not be a competitor, just affiliated with the team's school). The role of the coach/captain is:

(a) To see that his/her team arrives on time for each match.

(b) To see that his/her team plays in correct board order.

(c) To advise his/her players whether or not to accept or offer a draw.

(d) To report the result of the match to the TD.

(e) To check the wall charts for accuracy.

Note: "Package deals," such as offering draws on boards 1 and 4 to the opposing team captain, are not permitted.

11) Teams in the intercollegiate section must be current college affiliates of the USCF; teams in the high school section must be current school affiliates of the USCF. Exception: foreign teams (which are encouraged to join). Currently, USCF affiliate dues are: US, $30; Canada, $45; other foreign, $60.

X RATINGS OF PLAYERS

1) American players use their USCF ratings reflected in the December Rating Supplement (the Annual List), which is made available before the Pan-Am. TDs should have numerous back issues of Supplements.

2) Unrated players are assigned ratings for the purpose of computing the average team rating (see IX.6).
3) Foreign players who have national or FIDE ratings must present evidence of this rating, and then the rating will be converted. The conversion table is as follows:

Canada (CFC): Add 50
Quebec (FQE): Add 100
FIDE: Add 100
Most other nations: Add 200

4) If a foreign player has two or more ratings (USCF, FIDE, national, etc.), the highest rating after conversion will be chosen. There is no rule that states a team must use the same rating system on each board (e.g. all FIDE or all national).

XI STAFFING

1) National Tournament Director certification is required of the chief TD. The chief TD should also have experience in administering (a) national events, (b) FIDE events, (c) college and intercollegiate events, (d) scholastic events, (e) team events, and (f) Pan-Am events, if possible.

2) The organizer, in consultation with the chief TD, will provide a sufficient number of certified assistant TDs to help administer the event. At least one assistant TD should be devoted exclusively to the high school section. Experience has shown that TDs below the NTD level might be willing to help assist free of charge or for a reduced fee, because assisting at a national event and a team event are requirements to become an NTD.

3) A number of volunteers should be available to help the organizer. Their responsibilities include (a) receiving entries, (b) entering registrations (c) checking ratings, (d) checking colleges and schools of players, (e) checking in players and teams on-site, (f) setting up playing room, (g) checking wallchart area, (h) preparing a tournament information pamphlet, (i) managing publicity and promotion, (j) providing an awards ceremony, and (k) assisting the TDs and organizer during their tournament duties.

XII FINANCES

1) The Pan-Am is a partnership between USCF and the local organization. USCF has veto power over major decisions. All contracts must be approved by the USCF staff before signing.

2) Certain services and purchases including the book concession should normally be bid out. Vendors should receive requests for proposals. USCF must be contacted about all concession plans.
3) The organizer must be able to accept checks and write checks. No bid will be accepted from an individual or group without this capability. A local checking account is recommended of organizers.

4) Since 1989, the Pan-Am has been run with the organizer accepting 100% of all profit and 100% of all loss. Changes in this structure must be negotiated by the organizer, the CCC, USCF office, and the PB.

5) Entry fees are to be sent to the local organizer, and prizes must be paid out immediately after the event by the organizer.

6) Within seven days of the tourney's conclusion, the organizer must submit a financial statement to the USCF after the event itemizing all income and expenses.

7) Within seven days of the tourney's conclusion, the chief TD must submit a rating report for the event. Currently, the rating fee is $.50 per game in the intercollegiate section and $.30 per game in the high school section; or $.25 in the intercollegiate section and free for the high school section provided the report is submitted on the "Tournament Administrator" computer diskette.

XIII PUBLICITY

1) Publicity is an important part of attracting new participants to the Pan-Am and attracting more colleges to chess and the USCF. Many college chess clubs are unaware of the Pan-Am, and many college students are unaware of the existence of the USCF. Organizers must include plans for publicity in their bids. Fliers should list the host and USCF as co-sponsors.

2) The Pan-Am will be announced in the TLA section of Chess Life, in at least three issues (November, December, and January). The CCC strongly recommends that the event appear in the October issue as well.

3) Chess Life will give the CCC space for one free article announcing the upcoming Pan-Am. For the December 27-30 event, notification no later than the October issue (comes out September 1) is ideal. Since the deadline for this and the October TLA is July 15, the organizer must be prepared in his/her spring semester of the previous academic year to begin publicity. If the first mention is in the November issue, then the organizer must consult with the CCC at the U.S. Open to fax a TLA and promotional article to Chess Life by August 15.

4) The high school section will be announced in the TLA for School Mates as well as Chess Life. Other publicity can be done in the Chess Coach Newsletter and the Chess Club Network.
5) The organizer must prepare a flier publicizing the event. The flier should be mailed to as many local, regional, and national college affiliates as can be budgeted, and to state and regional chess magazines in nearby states. A separate flier should go to high school affiliates for the high school section, and should be distributed at National events. Plans for publicity should be submitted with the tournament bid.

6) Organizers should make efforts to reach as many local colleges (and schools) as possible (this includes non-USCF affiliates). Phone and E-mail advertising are highly encouraged.

7) Organizers should arrange publicity with the local media prior to, during, and immediately after the event.

8) A press release should be prepared listing major winners after the conclusion of the tournament. This release, along with game scores, should be given to the USCF representative or faxed to the USCF (914-561-2437) immediately after the event. The USCF will send its own release to media sources.

9) The host is encouraged to prepare a tournament book, ideally including: (a) schedule of events, (b) list of past winners, (c) prize list, (d) rules for the tournament, (e) list of TDs, (f) volunteer staff, (g) scoresheets, (h) local information about restaurants and attractions. The cost of this book or booklet should be paid for in large part through advertisements from local restaurants, book stores, etc.

XIV OPENING CEREMONY

1) The organizer is encouraged to arrange a brief opening ceremony a half hour prior to the start of the first round.

2) When practical, arrangements should be made for a USCF representative to be present who, along with the organizer and CCC members, will welcome all participants and guests.

3) Local dignitaries, deans or faculty from the host school, and the press should be invited. Past experience has shown that local officials have great interest in participating in such ceremonies. Proclamations from the host college, mayor, county executive, and governor might be available upon request from their respective offices.

XV PRIZES AND AWARDS CEREMONY

1) The organizer is responsible for an awards ceremony in keeping with the stature of a national championship.

2) The list of prize winners must be posted as soon as possible.
3) The awards presentation order should be announced at the start of the ceremony, and be included in the tournament book.

4) Money prizes shall be given out in the form of checks by the organizer to the proper team recipient (or affiliate) at the awards ceremony if the winner is present. Prizes may be awarded early if the winner has to leave before the awards ceremony. In the event that prize winners have to leave and games are still in progress affecting the prize, the organizer may choose to send all or part of the prize by mail.

5) The recommended minimum prize fund in the intercollegiate section is $2,500, with cash prizes for first through tenth, top small college, top two-year college, and top class A, B, C, D, E. Class prizes are based on average team rating. Guaranteed prizes are preferred, though based-on prizes are acceptable.

6) Trophies, plaques, or clocks should be given out in addition to all cash prizes for top board scores, top alternate, top regional teams.

7) An additional prize for each of boards 1-4, called "class board prizes," should be awarded based on the following formula: [to be determined by the 1993 CCC].

8) Monetary prizes may not be awarded in the high school section. Only trophies, plaques, and clocks may be offered.

9) Prizes for boards 1 to 4 are determined as follows: Each individual is eligible for the lowest board on which he/she plays. In an n-round event, a minimum of (n-1) games must be played. Board prizes are then based on percentage (number of points/number of games). If two individuals have an equal percentage, then the prize goes to the one who has played more games (example: 6/6 beats 5/5).

10) The alternate prize is determined as follows: To be eligible for prizes, alternates may not play more games than any other regular member of his/her team. Alternates must play a minimum of 50% of the games. The prize is then based on percentage. If two individuals have an equal percentage, then the prize goes to the one who has played more games (example: 3/6 beats 2/4).

XVI TIE-BREAKS

1) Tie-breaks are used to award places and trophies only. Cash prizes are divided equally in any tie.

2) If two teams are tied for first, they are considered co-champions. Tiebreaks are used to determine which team name "goes first" in articles, and which team gets the larger trophy. The organizer must send the recipient of the second-
place trophy a new engraving declaring that team "co-
champion." If three or more teams tie, tiebreaks are used to
determine first, second, third, etc. places. If two teams or
individuals tie for a prize other than first place team,
tiebreaks are used for place plus trophy allocation (no new
engraving need be sent).

3) When team match points are equal, the following order of tie-
break systems will be used:

(a) total game points
(b) Team Median
(c) Team Solkoff
(d) Sonnenborn-Berger match points
(e) Sonnenborn-Berger game points
(f) Team Cumulative
(g) Team Kashdan
(h) Result between tied teams
(i) Coin flip

4) For individual board prize determinations, the procedure in
XVI.8 or XVI.9 will be used. If this still produces a tie, the
following order of tie-break systems will be used:

(a) Median
(b) Solkoff
(c) Sonnenborn-Berger
(d) Cumulative
(e) Kashdan
(f) Result between tied players
(g) Most Blacks
(h) result between teams of tied players
(i) Coin flip

XVII CONDUCT OF THE TOURNAMENT

1) A team may not deviate from its given roster after sign-up. If
it is found that players were placed out of order, and the
error was the TD's, the proper order will be established in
the next round. In this case, previous results will count,
both for the team and for individuals. If players were placed,
or played out of order, and the error was the team's, then the
team may face forfeiture.

2) The top boards should be roped off to highlight the top
contestants and also to prevent congestion. Some events have
highlighted these boards by isolating them in a central area.

3) The use of demonstration boards and/or closed circuit TV to
display the top boards is encouraged.
4) Both team captains are responsible for filling out a team score card reporting the results of each round. Failure to turn in an accurate card could result in forfeiture.

5) Organizational announcements should be made just prior to the beginning of each round.

XVIII BIDDING REQUIREMENTS

1) November 15 is the bid deadline for the following-year’s Pan-Am. The winning bid will be announced at the previous-year’s Pan-Am. Final arrangements and publicity should be completed before April. In this way, students may begin planning and fundraising in their spring semester for the fall semester of the next academic year.

2) Bids must conform to the National Bid requirements. Copies of the bids are to be sent to USCF and to the CCC Chairperson.

3) In the event that no bids are submitted, the CCC must find a willing organizer. USCF will assist in targeting possible bidders, but will play no role in organizing the tournament.

4) In the event that multiple bids are submitted, the USCF staff will make a decision based on consultation with the CCC. CCC criteria, in order of importance, include:

(a) Turnout
(b) Finances (profit, stability, low EF, adequate prizes)
(c) Geographic accessibility
(d) Playing site and accommodations (low room rates)
(e) Publicity
(f) Geographic rotation
(g) Organizer’s experience
(h) Availability of backup organizers

XIX MISCELLANEOUS

1) Chess notation must be kept consistently and legibly by all players.

2) The organizer should provide carbon scoresheets for all games. These are the property of the organizer, and clean copies must be turned in.

3) A college survey should be distributed to all participants. USCF and the CCC can help with this.

4) Organized side events add to the attractiveness of the Pan-Am. Such activities traditionally include the Pan-Am Speed Chess Championship and the Pan-Am Bughouse Championship. A Pan-Am Open (a regular, open event), and simuls or lectures by famous
players are highly recommended.

5) A tour of the host school's campus for high school participants is highly recommended.

6) The CCC and the organizer should set up workshops during the event to promote college chess. Topics could include: applying to college (for the high school entrants), running a college chess club, fundraising, etc.

7) Copies of the CCC Guidelines/Pan-Am Rules should be sent to all prospective Pan-Am bidders, organizers, and future CCC members. Additional copies should be made available to college affiliates upon request.
COLLEGE CHESS COMMITTEE GUIDELINES

XX STRUCTURE OF THE CCC

1) The CCC recommends to the PB that the CCC consist of at least five members, each one genuinely active and interested in college chess. It is desirable that some of the members be students. The remaining "alumni" members should consist of former collegians, faculty, or adult organizers active in college chess.

2) The organizer of the upcoming Pan-Am Intercollegiate shall automatically be considered for nomination to the CCC.

3) The CCC will meet at least two times per year: at the Annual Business Meeting of the Pan-Am Intercollegiate and High School Team Championship (December), and in the College Chess Workshop of the U.S. Open (August).

4) The chairperson of each CCC meeting may vote to break ties.

5) Elections to the CCC are handled at the Annual Business Meeting of the Pan-Am. Each college affiliate present has one vote. Each college at the tournament shall be represented by a team captain or designated substitute. Representatives of the colleges may vote for up to three student members. These three will then select two more candidates. The new group will then nominate among itself a chairperson for PB ratification.

6) Non-present teams may submit proxy votes to appropriate representatives. Colleges must direct that their proxy abstain on all issues on which they are not specifically instructed. The proxy and instructions must be given to the representative in writing. The representative must bring this document to the meeting.

7) The CCC, unlike other committees of USCF, operates during the calendar year. Offices commence after PB confirmation (either at the PB meeting of Jan./Feb. or after objections procedure immediately in January). During the period after the CCC election but before PB confirmation, the old committee is still in office.

8) The responsibilities of the chairperson are:

(a) To conduct the two scheduled meetings of the CCC, and vote to break ties in those meetings.

(b) To conduct any unscheduled CCC meetings or correspondence.

(c) To communicate regularly with the USCF and PB liaisons,
as with all CCC members, on developments in college chess, including the conducting of polls where needed.

(d) To see that bids are made for the upcoming Pan-Am, and that planning for the next Pan-Am progresses smoothly.

(e) To address the concerns of the PB and the USCF Executive Director.

(f) To submit reports of progress to the PB. The January report should include the names of new committee members (for the PB to vote on) plus the results of the Pan-Am. The April/May report should bring up any issues that should be on the agenda for the upcoming Delegates meeting. This report is included in the Annual Report of the USCF. An August report should be a message to the PB/Delegates of any decisions in the College Chess Workshop of the US Open. A November report could include information on the status of the upcoming Pan-Am.

(g) To coordinate with the organizer of the upcoming Pan-Am to ensure that TLA's are accurate and timely, and that promotional articles for Chess Life, Chess Coach Newsletter, Chess Club Network, and School Mates are submitted. Also, to make sure USCF has received an accurate, detailed pre-event press release for the Pan-Am (September is the ideal time).

(h) To make sure USCF has received an accurate, detailed press release about the Pan-Am immediately after the event, and to make sure an article of adequate length covering the Pan-Am is submitted to the editor of Chess Life as quickly as possible (usually to appear in the April issue; thus the article is due by mid-January).

(i) To write appropriate articles for School Mates, Chess Club Network, and the Chess Coach Newsletter. Also, to offer the editor of Chess Life a "pertinent article dealing with collegiate chess" which, according to a past PB/ICLA agreement, will appear "in addition to the aforementioned article(s)... at least once per year." (SEE APPENDIX I)

XXI GOALS OF THE CCC

1) To promote college chess in America by interacting with universities, colleges, and trade schools, their presidents, deans, administrators, faculties, chess clubs, and students.

2) To promote the interests of USCF by contacting existing college affiliates and promoting the game to universities, colleges, and trade schools that are not affiliated.
3) To preserve the tradition of the Pan-Am Intercollegiate Team Championship, USCF's oldest national team event. Also, to ensure the successful operation of the Pan-Am Intercollegiate and High School Team Championship each year. This format has the long-term benefit of introducing college chess to future collegians, thereby promoting continuity. The format also benefits USCF as it addresses a key issue of membership retention for its large base of scholastic and youth members moving up to college age. CCC members and future organizers are referred to the 1986 ICLA/USCF agreement which promises to maintain the Pan-Am tourney (see APPENDIX I).

4) To promote other intercollegiate chess events, including regional and league competitions.

5) To conduct periodic surveys of the USCF college affiliates, and make new efforts to see to their changing needs.

**XXII METHODS TO PROMOTE COLLEGE CHESS**

1) The CCC should seek sponsorship for its projects and involve the USCF finances as little as possible. Where money is needed from the USCF, there is a 1986 PB agreement stating that the USCF has established "a $1000 line item to be spent on the wishes of the ICLA (now CCC) Committee" (see APPENDIX I).

2) The CCC should seek outside sponsorship for college chess. A prime target includes U.S. businesses that "recruit" graduates from colleges who enter the work force. These businesses annually send recruiters to colleges and universities. Should any such business have an interest in publicizing its programs, the CCC could advertise the company in the Pan-Am and in mailings in return for sponsorship of the Pan-Am.

3) The CCC may consider helping USCF produce a semiannual college chess newsletter (similar to the old ICLA journal).

4) The CCC should help USCF undertake mass-mailings to colleges to seek out chessplayers, clubs, faculty, etc.

5) The CCC should endeavor to promote the Pan-Am Intercollegiate and High School Team Chess Championships every year by seeking bidders, sponsors, and entrants.

6) The CCC should promote and publicize college chess scholarships, and seek new funds for college-bound students.

7) The CCC should see that appropriate articles on college chess appear in *Chess Life*, *Chess Coach Newsletter*, state publications, etc.
8) The CCC should help USCF in its ordinary activity with clubs (e.g. in the Chess Club Network).

9) The CCC should study USCF data on college chess memberships and expirations (both affiliates and individuals). The CCC should determine why individuals and clubs are not renewing and propose measures to retain membership.

10) The CCC should help USCF keep records of all intercollegiate activity, rated or unrated, in the U.S.
AMENDING THIS DOCUMENT

1) The following items may not be changed by the CCC, except after conducting a survey of all college affiliates of USCF and obtaining a 2/3 majority of all respondents. Responses from a minimum of 30 college affiliates (current at the time of the survey) or 1/3 of all current affiliates, whichever is greater, is necessary for the vote to be valid:

(a) A change in the date of the Pan-Am (a change from the traditional date of December 26/27-29/30).

(b) A change in the format of the Pan-Am (a change from the annual Pan-Am Intercollegiate and High School team event, e.g. to a regional or team-modified Swiss).

Procedure for change would be as follows: The CCC would vote to decide if a college survey is merited, and if approved, conduct the survey. If the motion passes in the manner described above, then the CCC would notify the PB and the USCF office of its findings. The final decision for change would come from these bodies.

2) The following items may not be changed by the CCC, except after polling the college affiliates represented at the CCC Business Meeting in December:

(a) A change in eligibility requirements for the Pan-Am (a change in the definition provided in this document).

(b) A change in the conduct of the Pan-Am (for example, a change in the number of rounds, rules changes, etc.).

(c) Substantive changes in the Pan-Am Rules/Guidelines, except item 1) above.

(d) Method of elections to the following year’s CCC.

Each college affiliate is allowed one vote. Each college shall be represented by a team captain or designated substitute. A majority vote is needed for passage. The meeting’s chairperson may vote to break ties. (For proxy votes, see XXI.6).

Note: CCC should decide if it is conducting a vote or merely a straw poll among the college affiliates represented, after which the CCC itself holds a vote.
3) The CCC may act on the following without polling affiliates:

(a) **Minor technical changes to this document** (example: changes in dues structure, applicable USCF rules numbering, updates and rules revisions, etc.).

(b) **Pan-Am bids.** The CCC makes a recommendation to the USCF Executive Director on bids for the upcoming Pan-Am event.

(c) **Motions that come before the Delegates Meeting** (e.g. arising out of discussions at the U.S. Open workshop).

(d) **Proposals to be submitted for a vote by the college affiliates at a Business Meeting or by mail** (see sections 1 and 2 above). The CCC votes to decide whether certain issues should be examined by the affiliates.

(e) **Filling vacancies in the CCC mid-year.** Unlike the annual elections, where college affiliates vote for the new CCC (see 2 above), if a vacancy occurs mid-year, the CCC votes to decide a replacement, and submits the name for PR approval.

(f) **Any other action not covered by sections 1 and 2 above.**
APPENDIX 1: ICLA/USCF AGREEMENT

The following is a motion which was unanimously passed at the ICLA meeting along with negotiations and agreement made by me on behalf of U.S. Chess, Robert Singletary and Harold Winston. This agreement is subject to your ratification and legal review.

The Motion

The ICLA affiliates present at the 1985 business meeting recommend that the following resolution be presented to the full membership for approval via a mail ballot not later than March 1, 1986.

Whereas the United States Chess Federation has a sincere interest in the development of collegiate chess programs throughout the United States, and

Whereas the United States Chess Federation has the human and fiscal resources to effectively coordinate the development of chess programs throughout the United States,

Be It Resolved that the ICLA membership authorize its current Officers transfer its treasury to the United States Chess Federation, waive its current right to 50% of the collegiate affiliation dues paid to the United States Chess Federation, and transfer its authority to award bids for the Pan-American Intercollegiate Team Championship and Pan-American Intercollegiate Individual Championship to the United States Chess Federation,

Provided that the United States Chess Federation agrees in writing to maintain the Pan-American Intercollegiate Team Championship as an annual national tournament open to all students attending accredited colleges or universities in the Americas, and

Provided that the United States Chess Federation agrees in writing to maintain a College Chess Committee, through which college students may share in the decision-making process concerning national collegiate tournaments, national collegiate chess publications, and national collegiate chess awards.

The Effect

This motion, should it become effective in January 1987, would lay all of the necessary groundwork for terminating the ICLA. Pending the report of the ICLA President on the negotiations at the 1986 Business Meeting, a motion to dissolve would be in order.
The USCF assumes full and complete responsibility for the Pan-America Intercollegiates starting in January, 1987. It is the intention of USCF in agreement with ICLA that bids will go to the USCF office and then be circulated to the ICLA for its recommendation within a reasonable amount of time and then to the USCF Policy Board for final approval.

The ICLA shall continue to be referred to as the Intercollegiate Chess League of the Americas. The USCF will establish a $1,000 line item to be spent on the wishes of the ICLA Committee. An annual meeting will be held at each Pan-American Intercollegiate Tournament. Each college affiliate will have one vote at the meeting. Three representatives for the College Chess Committee will be chosen at this meeting, and the Policy Board will select the chairman from among those three. The other members of the College Chess Committee will be the Policy Board's liaison and two past officers of ICLA, those officers to be chosen by the three elected committee members. As with all other USCF national tournaments, it is the province of the Delegates to dictate tournament standards. It is generally recognized by both the USCF and the ICLA that the Pan-American Intercollegiate Championship is often held not only within the borders of the United States but in Canada and other countries as may be deemed appropriate in the future by the Committee and Policy Board. As with all other national tournaments, a promotional article expressing the joys of playing in the Pan-American Tournament prior to its date is acceptable to the USCF. In addition to the aforementioned article(s), it is the intention of the USCF that a pertinent article dealing with collegiate chess be published at least once per year.

E. Steven Doyle, President
U.S. Chess Federation

Robert Auxier, President
ICLA

Robert Singletary, Membership Director
ICLA

Harold Winston, Historian
ICLA
APPENDIX 2: HISTORY OF PAN-AM INTERCOLLEGIATE EVENTS

For historical purposes, here are the various Pan-Am systems that have operated in the past:

1) The Pan-Am Intercollegiate Team Championship (no high school) was the system of choice for the years 1946-1964 (even years only), 1968, and 1970-89. This event peaked in 1975 and saw a steady decline of entries after 1985. The event was named the U.S. Intercollegiate until 1969, after which it became known as the North American Intercollegiate when Canada first held the competition. In 1972, the name "Pan-Am Intercollegiate" was adopted.

2) The National Individual Intercollegiate Championship was attempted in the odd years of 1945-63. Anywhere from 20 to 100+ students competed. In the early 1970s a Continental Intercollegiate tournament was held, with the winner declared the Intercollegiate Individual champion. This tourney was held the last weekend in November, and was not particularly successful.

3) The Pan-Am Intercollegiate Individual and Team Championship was attempted in 1965-1967 and 1969. This event was modeled on the same format as the present national scholastics (a team-modified Swiss system is used). One drawback is that the team-on-team nature of competition (which has shown tremendous results in the US Amateur Team events) is lost. One benefit was a potentially increased turnout, as it allowed individuals from schools unable to compete a foursome.

4) The Pan-Am Intercollegiate and High School Team Championships was introduced in 1990. This event has all of the benefits of (1) above, but also introduces high school students to team competition and exposes them to the Pan-Am Intercollegiate tournament. High school participants also enjoy the opportunity to converse with students from many colleges, as well as a chance to tour the host-school’s campus. Additionally, the organizing host school may receive better funding from their student body or university with the knowledge that prospective applicants now in high school are visiting as part of the chess function.
## PAN-AM INTERCOLLEGIATE TEAM HISTORY

(numbers in parenthesis are minimum estimates)

<table>
<thead>
<tr>
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<td>(59)</td>
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<td>(45)</td>
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<td>33</td>
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<tr>
<td>1993</td>
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## PAN-AM HIGH SCHOOL TEAM HISTORY

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## NATIONAL INDIVIDUAL INTERCOLLEGIATE HISTORY

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## ICLA INDIVIDUAL TITLE IN CONTINENTAL INTERCOLLEGIATE

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<td>Andrew Soltis (CCNY)</td>
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<td>Lubomir Kavalek (George Washington)</td>
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<td>1971</td>
<td>New York, NY</td>
<td>Jorge Massana (Baltimore CC)</td>
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<td>1975</td>
<td>Silver Spring, MD</td>
<td>Leslie Leow (MIT)</td>
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